

DIGITAL NOMAD VISA CHECKLIST



Your Virtual Assistant in Spain

Last updated March 2026

This checklist is here to guide you, not scare you! Everyone's circumstances are a little different, so if you hit a wall or something's unclear, just pop me a message and we'll see if we can find a solution together.

Income Requirements: Can You Prove Your Earnings?

Who's Applying?	Monthly Income (before tax)	Annual Income (before tax)
Just you	€2,849	€34,188
You + 1	€3,917	€47,009
You + 2	€4,274	€51,282
You + 3	€4,630	€55,556
You + 4	€4,986	€59,829
		+ € 346 per extra dependent p/m

It's most commonly the main applicant who needs to meet these figures. There are sometimes exceptions, and it may be possible to combine a couples income so if your setup is a bit different, let me know.

How to prove it?

- 3 months of **bank statements** (closest to application)
- 3 months of **payslips** (employee) or **invoices** (freelancer)

What else do I need?

- A **letter** from your **employer or clients** confirming what you earn, the terms of your work, and that they're fine with you working remotely from Spain
- Ideally, an **open-ended** or **permanent contract**, minimum 1 year long if not

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Employer or Client Documents: What You'll Need

Your employer or clients need to prove a few things too:

- You've been working with them for over 3 months (contract + client/employer letter)
- They're okay with you working from Spain (client/employer letter)
- Their business has been operating for 12+ months (certificate of incorporation)
- You either have **RELEVANT** a university degree OR 3+ years of **RELEVANT** experience

Social Security

If you're EMPLOYED, you'll need to show ONE of the following:

- A certificate of coverage (A1 certificate in UK)
- OR proof your employer has registered to pay your social security in Spain

At the moment, known countries with accepted CoC's are:

UK, Russia, Canada, Chile, Colombia, and the USA

If you're SELF-EMPLOYED:

No A1 needed! You need to sign a letter promising to register for social security here once your visa is approved (If we work together I'll give you a template!). You also need to show proof that you have been registered as self employed for a minimum of 3 months in your country of residence before application. Speak to me about this for example documents.

Healthcare Cover

If your EMPLOYER is not registering you for social security in Spain, you'll need to get private healthcare or for UK citizens they can apply for an S1 form.

You can get a quote from this website: [Click here to get a quote from 3 companies](#)

Or you can contact Irina on +34 687 73 37 43 for a quote from Sanitas.

If your employer is registering a payroll for you here in Spain, or you are self-employed, you do not need to take out private health insurance, but if self-employed, it's still a good idea for the first year to have coverage from day 1.

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Bringing Family?

If you're planning to bring your spouse/partner or children, you'll need:

- Marriage or civil partnership certificate if it's your partner
- Birth certificates, if you're bringing your children

These documents need to be:

- Issued within the last **6 months**
- Apostilled
- Translated into Spanish

Not married? A sworn declaration is accepted in some cases, make sure you speak to me about this.

Criminal Record Checks

This is for the main applicant AND any dependents over 18.

You'll need:

- An official police certificate from the country(ies) you've lived in **for the last 2 years** (+Apostille and sworn translation)
- A signed statement declaring you've had no criminal record in the last 5 years (I'll provide the template for this too)

Get in touch

If you think you meet these requirements then get back in contact and let's [book you in for a consultation.](#)